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13 March 1959

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Medical Staff Statistics - 1958

1. At your request I have reviewed the statistics submitted by the Medical Staff indicating its work load for calendar year 1958, and in addition have discussed the report with Dr. Tietjen for the purpose of amplification of certain of his illustrations. In the following report I analyze each of his presentations in order and present certain conclusions in paragraph two.

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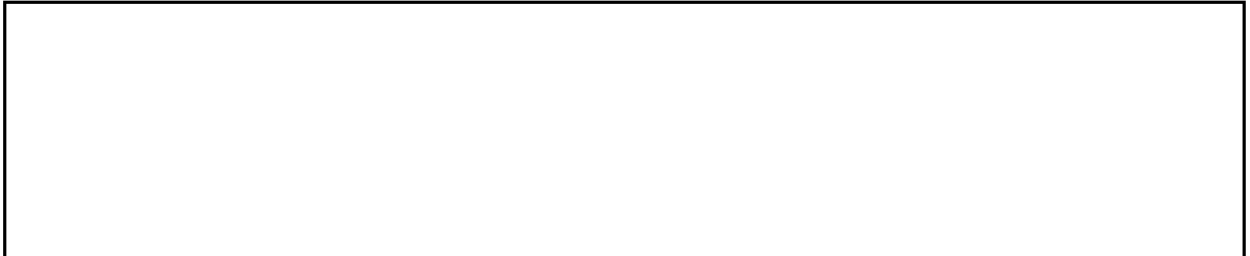
b. The graph on physical examinations by type is fairly self-explanatory. It could be mentioned that we give physical examinations to all people entering on duty, to all people going overseas unless they have had a physical within a year and there are no other reasons for giving one, and to all supergrades on an annual basis. Other physical examinations are given upon request from a supervisor or should a serious problem or illness arise affecting an employee. Each employee being sent overseas has the right to request that each of his dependents accompanying him be given a physical examination, and it will be noted that the number of these given each month ranges from slightly over at the minimum to about during the peak of the travel season in June. If the employee does not elect to ask for a physical examination for his dependents, he can submit in lieu thereof a statement of medical history which the Medical Staff will accept for approval.

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(EXECUTIVE SECRETARY FILE)

c. The chart on the Technical Services Division shows the number of immunizations and x-rays given and also the number of consultations by staff and contract doctors. Of particular note is the fact that reporting to the Medical Staff and its various clinics around the Agency headquarters are an average of about 150 employees a day with some sort of ailment. The general rule followed here by the doctors is to take care of the problem if it can be handled simply, but if it is a serious illness or medical matter, to urge the employee to see his private physician. We have no comparable statistics of other organizations as to whether this sick call average is high or low.

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e. The chart on training illustrates particularly that the Medical Staff is very active in keeping the employees informed of what it can do to help them, and of various aspects of medical intelligence.

f. The next chart on physical examinations and overseas evacuations is significant as an indication of the fact that we must constantly bring people back from overseas for various illnesses.

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g. Of the last three charts the one on recruitment of medical personnel is noteworthy because it indicates that we must keep up a fairly active recruitment program in order to keep our Medical Office staffed.

2. This annual report is an interesting and significant document and should be maintained and presented annually. I would suggest that next year it could be improved by a typewritten page or paragraph of explanatory notes facing each of the charts. For the senior officers of the Agency who see it, some of the basic factors concerning our Medical Staff are either not known or may slip their minds. For example, I had forgotten that our dispensary is an authorized military dispensary by both the Army and Air Force and is also an approved representative of the Bureau of Employment Compensation. It was also an item of interest that we have six WAE (while actually employed) doctors conducting medical examinations for us, three each morning and three each afternoon.

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Lyman B. Kirkpatrick
Inspector General

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